

The Annual Quality Assurance Report (AQAR) of the IQAC

SHREE AGRASEN MAHILA PG COLLEGE

A-BLOCK, RANJEET NAGAR BHARATPUR



NAAC Track ID - RJCOGN23154

Part – A

I. Details of the Institution

1.1 Name of the Institution

SHREE AGRASEN MAHILA PG COLLEGE, BHARATPUR

1.2 Address Line 1

A- BLOCK

Address Line 2

RANJEET NAGAR BHARATPUR

City/Town

BHARATPUR

State

RAJASTHAN

Pin Code

321001

Institution e-mail address

agrasenpgcollege@gmail.com

Contact Nos.

9413838687

Name of the Head of the Institution:

Dr. C.K. Dixit

Tel. No. with STD Code:

05644 - 236294

Mobile:

9413838687

Name of the IQAC Co-ordinator:

Dr. Gambhir Singh

Mobile:

9414711301

IQAC e-mail address:

agrasenpgcollege@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

RJCOGN23154

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)18/A&A/121.1

1.5 Website address:

WWW.SAGCBHARATPUR.ORG

Web-link of the AQAR:

<http://sagcbharatpur.org/pdf/AQAR.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.11	2016	5/11/21
2	2 nd Cycle	---	---	---	---
3	3 rd Cycle	---	---	---	---
4	4 th Cycle	---	---	---	---

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

01/07/2015

1.8 AQAR for the year (for example 2010-11)

2016 -2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ 2016-17 _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineerin Health Science Management

Others (Specify)

.....

1.12 Name of the Affiliating University (*for the Colleges*)

MAHARAJA SURAJMAL BRIJ
UNIVERSITY, BHARATPUR (RAJ)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University NO

University with Potential for Excellence NO UGC-CPE NO

DST Star Scheme	<input type="text" value="NO"/>	UGC-CE	<input type="text" value="NO"/>
UGC-Special Assistance Programme	<input type="text" value="NO"/>	DST-FIST	<input type="text" value="NO"/>
UGC-Innovative PG programmes	<input type="text" value="NO"/>	Any other (<i>Specify</i>)	<input type="text" value="NO"/>
UGC-COP Programmes	<input type="text" value="NO"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="5"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="2"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="2"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="16"/>
2.10 No. of IQAC meetings held	<input type="text" value="2"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="06"/> Faculty <input type="text" value="02"/>
Non-Teaching Staff	<input type="text" value="02"/>
Students	<input type="text" value="02"/>
Alumni	<input type="text" value="01"/>
Others	<input type="text" value="01"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text" value="---"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text" value="Nil"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Environmental conservation and sustainable development,
watershed management
Environmental Health Workshop
DELNET (E – LIBRARY) Workhop

2.14 Significant Activities and contributions made by IQAC

- Digitization
- Minimizing environmental degradation
- Development Programmes for Staff, Faculty and Students
- Fulfilling social responsibilities
- Participation from stakeholders
- Enabling better participation from the differently abled
- Internal examinations, sports activities participation of students at all India inter university, NSS etc.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Digitization	<ul style="list-style-type: none"> • E-file System to promote paperless office. • License software are used in library with Bar Code Technique.
Minimizing environmental degradation	<ul style="list-style-type: none"> • Decreased use of paper and plastic • Deliberate policy to limit construction on campus • Optimization of existing infrastructure • Tree Plantation • Mobile use are totally banned. • Developed water harvesting system.
Development programmes	<ul style="list-style-type: none"> • Workshop conducted for staff on digitization. • Workshop for library staff on automation. • Orientation programmes for faculty on digitization • Counselling session for students are available. • Participation in workshops, conferences, seminars and poster presentation by Faculty and Technical staff.
Fulfilling social responsibilities	<ul style="list-style-type: none"> • Remedial classes for weaker students in language. • Blood donation camp

Participation from stakeholders	<ul style="list-style-type: none"> Alumni meetings to discuss and enhance wholesome education and development. Principal interaction with students.
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* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

According to decision of management body results are as follows –

- Certificate courses started in dept of Home Science.
- Faculty members promoted to complete their Ph.D as soon as Possible.
- Faculty is encourage to publish their research papers in reputed journals and attend more seminars
- Service manual for teaching and non teaching staff will be drawn up in feture.
- Sports facilities and coaching facilities started in different games like kabaddi, Table Tanis Judo, wrestling, football, Hockey, Athletics etc.
- Library facilities automated with licence software.
- After recognition of affiliating university, college will be recognized under 2F and 12 B.

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	----	under process	----	----
PG	03	----	03	----
UG	02	----	02	----
PG Diploma	----	----	----	----
Advanced Diploma	----	----	----	----
Diploma	----	----	----	----
Certificate	----	----	----	----
Others	----	----	----	----
Total	05	----	05	----
Interdisciplinary	---	---	---	---
Innovative	---	---	---	---

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	M.A. GEOGRAPHY (2017 -18)
Trimester	-----
Annual	B.A., B.COM, MA (POL SC, HINDI)

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

SYLLABUS IS REVISED FOR SEMESTER SYSTEM SINCE 2017 - 18

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	20	0	0	0

2.2 No. of permanent faculty with Ph.D.

09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
20	----	----	----	----	----	----	----	20	----

2.4 No. of Guest and Visiting faculty and Temporary faculty

----	----	----
------	------	------

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	06	20
Presented papers	02	03	08
Resource Persons	----	----	----

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Healthy interaction between students and faculty which goes beyond the classrooms; Learning beyond curriculum.
- 24X7 Wi-Fi enabled campus providing for technology access.
- Overhead projectors in every classroom
- Well-equipped Internet Resource Centre and computer lab.
- Presentations/animations/videos are regularly being used apart from regular conventional black board teaching.
- Group discussions, Case studies, problem based learning practices.
- Continuous evaluations through projects, presentations and quizzes, etc.
- Outside classroom activities for wholesome development of mind and acquiring skills.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per affiliating university Pattern

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

X	X	X
---	---	---

2.10 Average percentage of attendance of students

86 %

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA PART - I	188	00	36	101	39	93.61
BA PART – II	213	03	63	122	24	98.12
BA PART – III	180	01	29	91	36	88.88
B.COM PART - I	13	00	01	07	04	92.30
B.COM PART – II	19	01	03	05	07	78.94
B.COM PART - III	26	00	01	20	03	92.30
M.A.	54	00	05	26	23	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Two terminal exam are conducted in a session on university exam patters to evaluate the teaching and learning process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	----
UGC – Faculty Improvement Programme	----
HRD programmes	----
Orientation programmes	----
Faculty exchange programme	----
Staff training conducted by the university	----
Staff training conducted by other institutions	----
Summer / Winter schools, Workshops, etc.	----
Others	International / national / state conference / workshop are 26

2.14 Details of Administrative and Technical staff

Category	Number of Permanent	Number of Vacant	Number of permanent	Number of positions filled
----------	---------------------	------------------	---------------------	----------------------------

	Employees	Positions	positions filled during the Year	temporarily
Administrative Staff	05	----	----	----
Technical Staff	01	----	----	----

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Seven faculty members were trying hard to get themselves enrolled as research guide for last two years. Due to division of University by the State Government application submitted were kept in abeyance. From session 2017-18, two faculty members have been enrolled as research guide by the affiliating University. The IQAC still encouraging other faculty members to continue their efforts to get themselves registered as research guide.
- The management committee has provided financial support to attend the seminars

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	----	----	----	-----
Outlay in Rs. Lakhs	----	----	----	----

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	----	----	----	----
Outlay in Rs. Lakhs	----	----	----	----

3.4 Details on research publications

	International	National	Others
Peer Review Journals	----	----	----
Non-Peer Review Journals	----	----	----
e-Journals	----	----	----
Conference proceedings	----	----	----

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	----	----	----	----
Minor Projects	----	----	----	----
Interdisciplinary Projects	----	----	----	----
Industry sponsored	----	----	----	----
Projects sponsored by the University/ College	----	----	----	----

Students research projects <i>(other than compulsory by the University)</i>	----	----	----	----
Any other(Specify)	----	----	----	----
Total	----	----	----	----

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy SFS

3.11 No. of conferences Organized by the Institution	Level	International	National	State	University	College
	Number	----	----	----	----	----
	Sponsoring agencies	----	----	----	----	----

3.12 No. of faculty served as experts, chairpersons or resource persons Nil

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College 1,50,000
Total 1,50,000

Type of Patent		Number
National	Applied	----
	Granted	----

3.16 No. of patents received this year

International	Applied	----
	Granted	----
Commercialised	Applied	----
	Granted	----

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
----	----	----	----	----	----	----

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="---"/>	State level	<input type="text" value="---"/>
National level	<input type="text" value="---"/>	International level	<input type="text" value="---"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="---"/>	College forum	<input type="text" value="---"/>		
NCC	<input type="text" value="---"/>	NSS	<input type="text" value="---"/>	Any other	<input type="text" value="---"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. **Blood Donation Camps** - organized twice a year.
2. **Environment awareness programmes** – The Environment Society in College conducted awareness programmes to encourage the College community to reduce the use of plastic and paper on campus. They have also undertaken an initiative to sterilize dogs on campus. They actively encourage paper recycling by all members of the College.
3. **Health awareness relly** – it is organize by NSS Unit in Kasuda village.
4. **Save Girls child awareness programmes** – organized in adopted village.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6791.24 M ²	----	Donation	6791.24 M ²
Class rooms	17	---	---	17
Laboratories	03	---	---	03
Seminar Halls	01	---	---	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	----	---	---	---
Value of the equipment purchased during the year (Rs. in Lakhs)	---	---	---	---
Others	---	---	---	---

4.2 Computerization of administration and library

In library we use PUSTKALAYA software with Licence and office work are also computerized

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3536	697292	144	13125	3680	710417
Reference Books	260	45101	----	----	260	45,101
e-Books	01	16500	01	11500	01	28,000
Journals	----	----	----	----	----	----
e-Journals	----	----	----	----	----	----
Digital Database	----	----	----	----	----	----
CD & Video	----	----	----	----	----	----
Others (specify)	02	37700	----	----	02	37,700

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	27	01	YES	----	YES	YES	YES	YES

Added	----	----	----	----	----	----	----	----
Total	27	01	YES	----	YES	YES	YES	YES

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, E-Governance etc.)

E-Library training, MS WORD, MS EXCEL, PRESENTATION CREATION, ICT WORKSHOP ETC.

4.6 Amount spent on maintenance in Rupees :

i) ICT	30,280
ii) Campus Infrastructure and facilities	5,00,000
iii) Equipments	1,04,216
iv) Others	11,500
Total :	6,45,996

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Updates on notice boards and college website to ensure active participation by students in various activities.
- E-filing System to promote paperless organization.
- College website give online complained facility for student of any issue.

5.2 Efforts made by the institution for tracking the progression

Alumni database and feedback form has been initiated to capture the relevant information.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
658	111	----	----

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	----	----		----	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
453	82	38	212	10	795	501	70	30	223	7	831

Demand ratio 1:1.3

Dropout 2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

None

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET

02

SET/SLET

GATE

CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Career Awareness Week conducted in Dec. 2016
- Skills development workshops for students.
- CV workshop was conducted to help students write their CVs to improve their chances of getting recruited.
- Workshop on the use of ICT for UG and PG Students.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-----	-----	-----	-----

5.8 Details of gender sensitization programmes

Gender awareness programs are organized regularly for aware students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	37	124300
Financial support from government	19	Direct paid in students account
Financial support from other sources	04	10000
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our vision, mission and objectives are to establish an educational institution of Excellence to make citizens who would work for the betterment of the Society and the Nation.

Vision of the institution:

Our vision is to establish an educational institution of excellence in all aspects which would produce citizens who are ready to work for the betterment of the Society and the Nation.

Mission of the Institution:

The mission of our institution is to motivate girl students from less educated areas of Rajasthan to pursue higher education by providing them maximum educational facility and to make them capable and bold enough to face the challenges of life at any later stage.

6.2 Does the Institution has a management Information System

Yes, the institution has a management information system which is combines students, faculties, and principal all participates place their roll through a proper channel.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The calendar of activates is prepared by the faculty members with the consultation of the principal. The faculty members are entrusted duties and work for the session and they report the completion report of the principal. The principal of the institution ensures that all activates are taking place and in time

6.3.2 Teaching and Learning

In the very beginning of the session, the students are informed regarding class tests and terminal exams during the orientation program. The criterion of minimum 75% attendance is clearly mentioned. *Students are also told about the decision given by the Hon'ble High Court regarding to detain the students from final examinations having less than 75% attendance in the classes.* The faculty plays an important role in reviewing the teaching learning process. The students are given sufficient time to prepare for the exams. Student interaction is encouraged in classroom teaching. Slow learners are also identified during this process and are paid more attention. They are inform to attend the extra classes or remedial classes being organized for them. The results of term examinations are compiled and a record is maintained. The results of the exams are used to evaluate the effectiveness of the academic programs.

6.3.3 Examination and Evaluation

The institution conducts two terminal examinations. The results of these examinations are discussed among the faculty members. On the basis of these term exams slow learners are identified and they are pursued to attend the remedial classes scheduled for January and February.

6.3.4 Research and Development

Seven of the faculty members have applied for registering as research guide to the affiliating university. The institution has procured DELNET connection in the library. PG students are motivated to Opt for Dissertation, so that some research aptitude may be developed among these students. Concept of action research has been introduced in under graduate classes.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Fully equipped library with DELNET facilities.
- Full fledged computer labs
- Fully furnished class rooms
- 27 X 7 Wi-Fi Faculties

6.3.6 Human Resource Management

- Faculty and staff are encouraged to participate all types self development programs like workshop, Seminar, Refresher courses with financial support .
- Administration support faculty, staff and students with necessary and relevant support to optimized their work. Office offers 24 X 7 support infructural requirements specially electricity, water supply and routine maintenance.

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitments as per UGC, State Government and university Guidelines.

6.3.8 Industry Interaction / Collaboration

Commerce students as well as PG Students regular visits chamber of commerce house, CA Branch office and some local industries. The institution has signed MoUs with some of the industries in Bharatpur. Students of this institution get summer training from these industries. Students from Commerce stream are mainly benefitted. These industries are: **Shree Om Industries, Girdhar oils, DR Oil Industry, National Oil Industry, Essar Poly Industry, Kavita Enterprises, Karishma Industry, Bharatpur Chartered Accountant Society, Bharatpur Chamber of Commerce and Industry, Bharatpur Oil Miller's Association.** The students of this institute get summer training in some of the industries located in nearby areas of Bharatpur.

6.3.9 Admission of Students

Admission process is followed according to admission policy of higher education of govt. of Rajasthan on Merit Basis.

6.4 Welfare schemes for

Teaching	YES
Non teaching	YES
Students	YES

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes		Yes	Departments
Administrative	Yes		Yes	Governing Body

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Recently the State Government has bifurcated and created new state university to which this institution is affiliated. Presently the new affiliating university has adopted same syllabai for II and III year classes. For students at entry level, new syllabus shall be introduced from coming session.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- Active participation and contribution by alumni.
- Interaction with alumni through annual alumni meetings.
- Special lectures, seminars and workshops by alumni are arranged on regular basis through Societies and Clubs.

6.12 Activities and support from the Parent – Teacher Association

Parent – Teacher Association supports to reform the curriculum through their feedback forms etc.

6.13 Development programmes for support staff

Some orientation and training programmes are offered.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Well-maintained and environmental friendly campus.
- Use of poly bags are banned in the campus and students are made aware of not to use poly bags.
- Tree plantation to mark special occasions.
- Ground water is recharged through water harvesting in the campus.
- Solar panels in the campus on roof are used to promote green energy.
- Constant effort to minimize waste generated in the labs.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Seminar and presentation for UG and PG student
- Computerization of library and availability of internet facility
- DELNET facility in library.
- Computerization of administrative work
- Computerization of terminal examination
- ICT workshop and seminars at institutional level
- Lectures and interactive sessions.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Counselling sessions are available
- Students staff welfare scheme continue
- Some workshop has been conducted for staff and faculty development.
- Licence Software are used for Library management.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practice – I

- Imbibing a sense of responsibility in the students by the introduced mentoring system

Best Practice – II

- Impact of active research, wall magazine and class room seminars on overall

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

College believes in promoting a society which cares for the environment: *cares to protect, preserve and conserve*. Realizing the importance of sustainable development many activities are undertaken to make the campus environmentally friendly and students sensitive to ecological issues. The groundwater is recharged using a *water recharge well*. College has '*The Environmental Society*' which has taken upon itself the onus to spread awareness and provide students several platforms to discuss the various pressing environmental issues and deliberate on appropriate solutions towards the same. A plethora of events are organized each year to *create awareness on campus, such as scavenger hunts, case study competitions, photography competitions, talks by noted speakers, quizzes, dog vaccination programme, waste sculpture competitions, documentary screenings and nature walks*. We also have organized a number of *tree plantation drives to keep our campus green*. This year started with the first event, scavenger hunt, followed by several *talks on the Climate March Movement and a campus clean-up*.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS :

- **Campus:** Environment friendly campus.
- **Quality Education:** Use of ICT facilities, Seminars by the students of final year classes. Highly qualified and dedicated faculty; Healthy interaction between students and faculty which goes beyond the classrooms; Learning beyond curriculum.
- **Commitment toward students' welfare:** Equal opportunity to all,
- **Counselling** for students at both formal and informal levels, Mentoring system well structured.
- Use of overhead projectors (OHPs) in all classrooms; 24X7 Wi-Fi connection. Well-equipped Internet Resource Centre and computer labs.
- **Well-equipped library:** Excellent collection of rare and latest books and journals; The library is also equipped with special software and resources for differently-abled students
- **Research & Innovations:** staff member's attendant's conferences and present their papers.
- **Sports achievements:** In keeping with its tradition of all-round education, the College offers excellent sports infrastructure and coaching leading to National and International level sports achievements.
- **Scholarships and financial Aids:** The College offers several bursaries, financial aid and numerous need and merit based scholarships. A large number of scholarships disbursed to students from marginalized and economically deprived section.
- **Fulfilling our Social responsibility:** Particularly through the active Social Service League.
- **Extra-curricular activities:** Large number of Cultural, Literary, Subject & Theme Based Societies.
- **College Website:** Is well-maintained and user friendly. The class-wise time table is uploaded on the website before the commencement of the new session every semester.. All major events are updated regularly.
- **Distinguished Alumni:** Alumni of the college include distinguished personalities from various fields like politics and government, including several Members of Parliament (MP) in India, Education, theatre, media, literature, sports etc.
- **Library:** We have an exceptionally fine Library, housed in a separate wing, with more than a four thousand books, and a separate archival section which holds records pertaining to the history of the College. It has also moved with the times, and is now fully automated. In the digital section, students can access various e-resources. It also provides seamless access to information through an online library so that students can access the catalogues, online journals and online reference sources at any time, irrespective of location.

WEAKNESS:

- Institution is not registered under 12B, so less government financial aid is available for the infrastructural and research facilities.
- Limited numbers of courses offered

OPPORTUNITY:

- Excellent Academic environment
- Research and innovation
- Active alumni participation
- Add-on and value based courses

THREATS:

- Inadequate Research facilities
- Insularity
- Complacency

8. Plans of institution for next year

- IQAC - Plan of action to be decided upon at the beginning of the year.
- Academics
 - To offer interdisciplinary seminars, workshops and conferences.
 - To introduce Add-on courses to increase the number of options/electives for students.
 - Development Programmes and Collaborations
 - To encourage Faculty to start thinking about new courses
 - Firm up collaborations with foreign universities
 - To firm up Faculty and student exchange programmes
 - Research and Innovations
 - Enhance research funding
 - To explore possibilities for active industry participation
 - Institutional Social Initiatives
 - Eco-friendly measures
 - Implement the existing awareness programmes on environmental issues.
 - Welfare Programmes
 - Evolve a scheme for Non Teaching staff
 - Explore housing benefits for more Teaching staff
 - Offer Student internships
 - Administrative
 - Infrastructural development
 - Interactive feedback, analysis and monitoring.
 - Offer specific and targeted training.

Name – Dr. Gambhir Singh


Signature of the Coordinator, IQAC

Name Dr. C.K. Dixit


Signature of the Chairperson, IQAC
